

Selection Questionnaire

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Introduction

Welcome to the standard Selection Questionnaire.

To apply for a public sector contract opportunity (as defined by the Public Contracts Regulations 2015), organisations must complete a standard Selection Questionnaire.

The Selection Questionnaire enables you to make a self-declaration, on behalf of your organisation, in the following areas:

- Part 1 - your organisation and proposed bidding model
- Part 2 - grounds for exclusion from procurement procedures
- Part 3 - financial standing and technical capacity

When you have completed this Selection Questionnaire, it can be shared with the relevant contracting authority to apply for a contract opportunity.

► Download the Selection Questionnaire questions

You can download and review the Selection Questionnaire before completing. Until you choose to submit the Selection Questionnaire, you can edit your answers at any time.

[Download the Selection Questionnaire](#)

► Creating a Selection Questionnaire template

You can create a template Selection Questionnaire, to edit and share with contracting authorities at a later date. When creating a template, you should save and exit the Selection Questionnaire instead of choosing to submit your answers.

► About the Supplier Registration Service

The Supplier Registration Service is the government platform for suppliers to register and complete standard Selection Questionnaires. Your account on the Supplier Registration Service is linked to [Contracts Finder](#), where you can search for public sector contract opportunities.

Do you want to re-use answers from an existing Selection Questionnaire?

[Yes, I want to re-use an existing Selection Questionnaire](#)

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Part 1 General Information

1.1.1. Please provide a name for this standard Selection Questionnaire.

The name will help you and others to identify the SQ. It should reflect your relevant product/service offering and/or the opportunity your are applying for.

Selection Questionnaire Name

1.1.2. Please provide a description for this standard Selection Questionnaire.

Selection Questionnaire Description

1.1.3. Full name of your company

If registered, please give the registered name

1.1.4. What trading name(s) will be used if successful in this competition? (optional)

Guidance

Please note: A criminal record check for relevant convictions may be undertaken for the preferred supplier and all relevant persons and entities.

1.1.5. Registered address (if applicable) or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.1.6. Registered website address (if applicable) (optional)

1.1.7. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.1.8. Date of registration or date of formation

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

1.1.9. Registration number

Company, partnership, charity, etc

1.1.10. DUNS number (of head office, if applicable)

1.1.11. Registered VAT number

1.1.12. Are you registered with the appropriate professional or trade register(s) specified for this procurement and as set out in the procurement documents in the country where your organisation is established?

- ☐ Yes
- ☐ No
- ☐ N/A

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Part 1 Professional or Trade Registers Details

1.2.1. What is the name of the register?

1.2.2. What is your registration number(s)?

Company, partnership, charity, etc

1.2.3. If evidence of registration is available electronically, please give the website address, issuing body and reference number. (optional)

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Part 1 Authorisation or Organisation Legal Requirement

1.3.1. For procurements for services only, is it a legal requirement in the country where you are established for you to:

- a) possess a particular authorisation, or
- b) be a member of a particular organisation,

to provide the requirements specified in this procurement?

☐ Yes

☐ No

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Part 1 Authorisation or Organisation Legal Requirement Details

1.4.1. Please provide additional details of what is required

1.4.2. Please provide confirmation that you complied with what is required

☐ Yes

☐ No

1.4.3. If evidence of compliance is available electronically, please give the website address, issuing body and reference number (optional)

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Part 1 Your General Information Continued

1.5.1. Relevant classifications (state whether you fall within one of these, and if so which one):

☐ Voluntary Community Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public Service Mutual

☐ None of these

1.5.2. Are you a Small, Medium or Micro Enterprise (SME)?

See [EC definition of SME](#)

☐ Yes

☐ No

1.5.3. Do you have Persons with Significant Control (PSC)?

UK companies, Societates European (SEs) and Limited Liability Partnerships (LLPs) are required to identify and record the people who own or control their company. Companies, SEs and LLPs are required to keep a PSC register, and must file the PSC information with the central public register at Companies House. See [PSC requirements for companies and limited liability partnerships - GOV.UK](#) . Overseas bidders are required to provide equivalent information.

Only information that relates to the persons with powers of representation, decision or control within the meaning of regulation 57(2) can be considered in relation to the mandatory exclusion grounds and other details are requested for information only.

☐ Yes

☐ No

1.5.4. How many Persons with Significant Control (PSC) would you like to add?

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Part 1 PSC Details

1.6.1. Details of Persons with Significant Control (PSC) 1:

Name

Day (DD) Month (MM) Year (YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

Day (DD) Month (MM) Year (YYYY)

Which conditions for being a PSC are met:

☐ Over 25% up to (and including) 50%

☐ More than 50% and less than 75%

☐ 75% or more

1.6.2. Details of Persons with Significant Control (PSC) 2:

Name

Day (DD) Month (MM) Year (YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

Day (DD) Month (MM) Year (YYYY)

Which conditions for being a PSC are met:

☐ Over 25% up to (and including) 50%

☐ More than 50% and less than 75%

☐ 75% or more

1.6.3. Details of Persons with Significant Control (PSC) 3:

Name

Day (DD) Month (MM) Year (YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

Day (DD) Month (MM) Year (YYYY)

Which conditions for being a PSC are met:

☐ Over 25% up to (and including) 50%

☐ More than 50% and less than 75%

☐ 75% or more

1.6.4. Details of Persons with Significant Control (PSC) 4:

Name

Day (DD) Month (MM) Year (YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

Day (DD) Month (MM) Year (YYYY)

Which conditions for being a PSC are met:

- ☐ Over 25% up to (and including) 50%
- ☐ More than 50% and less than 75%
- ☐ 75% or more

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Part 1 General Information Continued

1.7.1. Do you have an immediate parent company?

- ☐ Yes
- ☐ No

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Part 1 Immediate Parent Company Details

What are the details of your immediate parent company?

1.8.1. Full name of immediate parent company

1.8.2. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.8.3. Registration number

Company, Partnerships, Charity etc.

1.8.4. DUNS number (of head office, if applicable)
(optional)

1.8.5. VAT number (if applicable) (optional)

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Part 1 General Information Continued

1.9.1. Do you have an ultimate parent company?

☐ Yes

☐ No

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Part 1 Ultimate Parent Company Details

What are the details of your ultimate parent company?

1.10.1. Full name of ultimate parent company

1.10.2. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.10.3. Registration number

Company, Partnerships, Charity etc.

1.10.4. DUNS number (of head office, if applicable)
(optional)

1.10.5. VAT number (if applicable) (optional)

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Part 1 General Information Continued

1.11.1. Are you bidding as a single supplier or as part of a group or consortium?

☐ A single supplier

☐ Part of a group or consortium

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Part 1 Group or Consortium Details

Please provide the following details relating to the consortium.

1.12.1. Name of the consortium?

1.12.2. Proposed structure of the group/consortium, including the legal structure where applicable and if you intend to form a specific legal entity of Special Purpose Vehicle prior to award.

1.12.3. Number of consortium members

1.12.4. Name of the lead member in the group/consortium.

1.12.5. Role in the group/consortium (e.g. lead member / consortium member).

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Part 1 Group or Consortium Details

Please provide the following details for member 1 of the consortium. Please note member 1 is not the lead member as this is you and your details have already been provided.

1.12.6. Name (registered name if registered)

1.12.7. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.8. Registration number

Company, Partnerships, Charity etc.

1.12.9. Contact Name

1.12.10. Contact Phone Number

1.12.11. Contact email (Organisation mailbox)

1.12.12. DUNS number (of head office, if applicable)
(optional)

1.12.13. VAT number (optional)

1.12.14. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.15. Role the member will play in the delivery

1.12.16. Member's percentage share of total contract value.

1.12.17. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 Group or Consortium Details

Please provide the following details for member 2 of the consortium

1.12.18. Name (registered name if registered)

1.12.19. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.20. Registration number

Company, Partnerships, Charity etc.

1.12.21. Contact Name

1.12.22. Contact Phone Number

1.12.23. Contact email (Organisation mailbox)

1.12.24. DUNS number (of head office, if applicable)
(optional)

1.12.25. VAT number (optional)

1.12.26. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.27. Role the member will play in the delivery

1.12.28. Member's percentage share of total contract value.

1.12.29. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

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Part 1 Group or Consortium Details

Please provide the following details for member 3 of the consortium

1.12.30. Name (registered name if registered)

1.12.31. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.32. Registration number

Company, Partnerships, Charity etc.

1.12.33. Contact Name

1.12.34. Contact Phone Number

1.12.35. Contact email (Organisation mailbox)

1.12.36. DUNS number (of head office, if applicable)
(optional)

1.12.37. VAT number (optional)

1.12.38. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.39. Role the member will play in the delivery

1.12.40. Member's percentage share of total contract value.

1.12.41. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

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Part 1 Group or Consortium Details

Please provide the following details for member 4 of the consortium

1.12.42. Name (registered name if registered)

1.12.43. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.44. Registration number

Company, Partnerships, Charity etc.

1.12.45. Contact Name

1.12.46. Contact Phone Number

1.12.47. Contact email (Organisation mailbox)

1.12.48. DUNS number (of head office, if applicable)
(optional)

1.12.49. VAT number (optional)

1.12.50. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.51. Role the member will play in the delivery

1.12.52. Member's percentage share of total contract value.

1.12.53. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 Group or Consortium Details

Please provide the following details for member 5 of the consortium

1.12.54. Name (registered name if registered)

1.12.55. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.56. Registration number

Company, Partnerships, Charity etc.

1.12.57. Contact Name

1.12.58. Contact Phone Number

1.12.59. Contact email (Organisation mailbox)

1.12.60. DUNS number (of head office, if applicable)
(optional)

1.12.61. VAT number (optional)

1.12.62. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.63. Role the member will play in the delivery

1.12.64. Member's percentage share of total contract value.

1.12.65. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 Group or Consortium Details

Please provide the following details for member 6 of the consortium

1.12.66. Name (registered name if registered)

1.12.67. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.68. Registration number

Company, Partnerships, Charity etc.

1.12.69. Contact Name

1.12.70. Contact Phone Number

1.12.71. Contact email (Organisation mailbox)

1.12.72. DUNS number (of head office, if applicable)
(optional)

1.12.73. VAT number (optional)

1.12.74. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.75. Role the member will play in the delivery

1.12.76. Member's percentage share of total contract value.

1.12.77. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

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Part 1 Group or Consortium Details

Please provide the following details for member 7 of the consortium

1.12.78. Name (registered name if registered)

1.12.79. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.80. Registration number

Company, Partnerships, Charity etc.

1.12.81. Contact Name

1.12.82. Contact Phone Number

1.12.83. Contact email (Organisation mailbox)

1.12.84. DUNS number (of head office, if applicable)
(optional)

1.12.85. VAT number (optional)

1.12.86. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.87. Role the member will play in the delivery

1.12.88. Member's percentage share of total contract value.

1.12.89. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 Group or Consortium Details

Please provide the following details for member 8 of the consortium

1.12.90. Name (registered name if registered)

1.12.91. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.92. Registration number

Company, Partnerships, Charity etc.

1.12.93. Contact Name

1.12.94. Contact Phone Number

1.12.95. Contact email (Organisation mailbox)

1.12.96. DUNS number (of head office, if applicable)
(optional)

1.12.97. VAT number (optional)

1.12.98. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.99. Role the member will play in the delivery

1.12.100. Member's percentage share of total contract value.

1.12.101. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 Group or Consortium Details

Please provide the following details for member 9 of the consortium

1.12.102. Name (registered name if registered)

1.12.103. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.104. Registration number

Company, Partnerships, Charity etc.

1.12.105. Contact Name

1.12.106. Contact Phone Number

1.12.107. Contact email (Organisation mailbox)

1.12.108. DUNS number (of head office, if applicable)
(optional)

1.12.109. VAT number (optional)

1.12.110. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.111. Role the member will play in the delivery

1.12.112. Member's percentage share of total contract value.

1.12.113. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you.

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

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Part 1 General Information Continued

1.13.1. Do you intend to use key subcontractors to help you deliver the requirements?

A Key Subcontractor is any Subcontractor:

- which is relied upon to deliver any work package within the Deliverables in their entirety; and/or
- which performs a critical role in the provision of all or any part of the Deliverables; and/or
- with a Sub-Contract with a contract value which at the time of appointment would exceed if appointed 10% of the aggregate Charges forecast to be payable under any subsequent Call-Off Contract

☐ Yes

☐ No

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Part 1 Subcontractor Details

1.14.1. How many key subcontractors?

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 1.

1.14.2. Name

1.14.3. Registration number

Company, Partnerships, Charity etc.

1.14.4. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

Select a country

1.14.5. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.6. DUNS number (of head office, if applicable)
(optional)

1.14.7. Registered VAT number (optional)

1.14.8. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.9. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.10. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.11. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.12. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 2.

1.14.13. Name

1.14.14. Registration number

Company, Partnerships, Charity etc.

1.14.15. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.16. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.17. DUNS number (of head office, if applicable)
(optional)

1.14.18. Registered VAT number (optional)

1.14.19. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.20. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.21. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.22. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.23. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 3.

1.14.24. Name

1.14.25. Registration number

Company, Partnerships, Charity etc.

1.14.26. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.27. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.28. DUNS number (of head office, if applicable)
(optional)

1.14.29. Registered VAT number (optional)

1.14.30. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.31. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.32. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.33. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.34. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

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Choose File

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 4.

1.14.35. Name

1.14.36. Registration number

Company, Partnerships, Charity etc.

1.14.37. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.38. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.39. DUNS number (of head office, if applicable)
(optional)

1.14.40. Registered VAT number (optional)

1.14.41. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.42. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.43. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.44. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.45. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 5.

1.14.46. Name

1.14.47. Registration number

Company, Partnerships, Charity etc.

1.14.48. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.49. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.50. DUNS number (of head office, if applicable)
(optional)

1.14.51. Registered VAT number (optional)

1.14.52. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.53. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.54. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.55. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.56. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 6.

1.14.57. Name

1.14.58. Registration number

Company, Partnerships, Charity etc.

1.14.59. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.60. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.61. DUNS number (of head office, if applicable)
(optional)

1.14.62. Registered VAT number (optional)

1.14.63. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.64. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.65. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.66. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.67. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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There is no limit to the number of files you can upload.

Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 7.

1.14.68. Name

1.14.69. Registration number

Company, Partnerships, Charity etc.

1.14.70. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.71. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.72. DUNS number (of head office, if applicable)
(optional)

1.14.73. Registered VAT number (optional)

1.14.74. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.75. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.76. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.77. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.78. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 8.

1.14.79. Name

1.14.80. Registration number

Company, Partnerships, Charity etc.

1.14.81. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.82. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.83. DUNS number (of head office, if applicable)
(optional)

1.14.84. Registered VAT number (optional)

1.14.85. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.86. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.87. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.88. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.89. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 9.

1.14.90. Name

1.14.91. Registration number

Company, Partnerships, Charity etc.

1.14.92. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.93. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.94. DUNS number (of head office, if applicable)
(optional)

1.14.95. Registered VAT number (optional)

1.14.96. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.97. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.98. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.99. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.100. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 10.

1.14.101. Name

1.14.102. Registration number

Company, Partnerships, Charity etc.

1.14.103. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.104. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.105. DUNS number (of head office, if applicable)
(optional)

1.14.106. Registered VAT number (optional)

1.14.107. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.108. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.109. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.110. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.111. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 11.

1.14.112. Name

1.14.113. Registration number

Company, Partnerships, Charity etc.

1.14.114. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.115. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.116. DUNS number (of head office, if applicable)
(optional)

1.14.117. Registered VAT number (optional)

1.14.118. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.119. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.120. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.121. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.122. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 12.

1.14.123. Name

1.14.124. Registration number

Company, Partnerships, Charity etc.

1.14.125. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.126. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.127. DUNS number (of head office, if applicable)
(optional)

1.14.128. Registered VAT number (optional)

1.14.129. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.130. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.131. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.132. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.133. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 13.

1.14.134. Name

1.14.135. Registration number

Company, Partnerships, Charity etc.

1.14.136. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.137. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.138. DUNS number (of head office, if applicable)
(optional)

1.14.139. Registered VAT number (optional)

1.14.140. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.141. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.142. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.143. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.144. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 14.

1.14.145. Name

1.14.146. Registration number

Company, Partnerships, Charity etc.

1.14.147. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.148. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.149. DUNS number (of head office, if applicable)
(optional)

1.14.150. Registered VAT number (optional)

1.14.151. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.152. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.153. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.154. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.155. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 15.

1.14.156. Name

1.14.157. Registration number

Company, Partnerships, Charity etc.

1.14.158. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.159. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.160. DUNS number (of head office, if applicable)
(optional)

1.14.161. Registered VAT number (optional)

1.14.162. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.163. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.164. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.165. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.166. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 16.

1.14.167. Name

1.14.168. Registration number

Company, Partnerships, Charity etc.

1.14.169. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.170. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.171. DUNS number (of head office, if applicable)
(optional)

1.14.172. Registered VAT number (optional)

1.14.173. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.174. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.175. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.176. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.177. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 17.

1.14.178. Name

1.14.179. Registration number

Company, Partnerships, Charity etc.

1.14.180. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.181. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.182. DUNS number (of head office, if applicable)
(optional)

1.14.183. Registered VAT number (optional)

1.14.184. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.185. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.186. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.187. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.188. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 18.

1.14.189. Name

1.14.190. Registration number

Company, Partnerships, Charity etc.

1.14.191. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.192. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.193. DUNS number (of head office, if applicable)
(optional)

1.14.194. Registered VAT number (optional)

1.14.195. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.196. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.197. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.198. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.199. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 19.

1.14.200. Name

1.14.201. Registration number

Company, Partnerships, Charity etc.

1.14.202. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.203. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.204. DUNS number (of head office, if applicable)
(optional)

1.14.205. Registered VAT number (optional)

1.14.206. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.207. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.208. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.209. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.210. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

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Part 1 Subcontractor Details

Please provide the following details for Key Subcontractor 20.

1.14.211. Name

1.14.212. Registration number

Company, Partnerships, Charity etc.

1.14.213. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.214. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.215. DUNS number (of head office, if applicable)
(optional)

1.14.216. Registered VAT number (optional)

1.14.217. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.218. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.219. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.220. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.221. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

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Part 2 Exclusion Grounds - Grounds for Mandatory Exclusion

Within the past five years, anywhere in the world, have you or any person who

- is a member of the supplier's administrative, management or supervisory body; or
- has powers of representation, decision or control in the supplier been convicted of any of the offences within the summary below and listed in full within [Exclusion Grounds: Public Procurement document](#)?

2.1.1. Participation in a criminal organisation

☐

Yes

☐

No

2.1.2. Corruption

☐

Yes

☐

No

2.1.3. Terrorist offences or offences linked to terrorist activities

☐

Yes

☐

No

2.1.4. Money laundering or terrorist financing

☐

Yes

☐

No

2.1.5. Child labour and other forms of trafficking in human beings

☐ Yes ☐ No

2.1.6. Any other offence within the meaning of Article 57(1) of the Directive as defined by the law of any jurisdiction outside England, Wales or Northern Ireland.

☐ Yes ☐ No

2.1.7. Any other offence within the meaning of Article 57(1) of the Directive created after 26th February 2015 in England, Wales or Northern Ireland.

☐ Yes ☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 2 Grounds for Mandatory Exclusion

2.2.1. As you have answered YES to any of the questions on mandatory exclusion grounds please provide further details, including; date of conviction and the jurisdiction which of the grounds listed the conviction was for the reasons for conviction the identity of who has been convicted

2.2.2. If the relevant documentation is available electronically please provide:
the web address
issuing authority
precise reference of the documents
(optional)

2.2.3. As you have answered YES to any part of the questions on mandatory exclusion grounds please explain what measures have been taken to demonstrate your reliability despite the existence of relevant grounds for exclusion (Self cleaning)

Guidance

Self-cleaning evaluation guidance

If you declare any convictions you must demonstrate to our satisfaction that you have taken effective remedial action. In order for the evidence provided to be sufficient it must, as a minimum, prove that you have 'self-cleaned' as follows:

- paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;
- clarified the facts and circumstances in a comprehensive manner by actively collaborating with the investigating authorities; and
- taken concrete technical, organisational and personnel measures that are appropriate to prevent further criminal offences or misconduct.

The actions agreed on Deferred Prosecution Agreements (DPAs) may be submitted as evidence of self-cleaning and evaluated by us as described below.

The measures taken will be evaluated taking into account the gravity and particular circumstances of the criminal offence or misconduct. If we consider such evidence as sufficient, you will continue in the procurement process. Our decision will be final.

If you cannot provide evidence of 'self-cleaning' that is acceptable to us, we will exclude the submitted bid from the competition. We will tell the bidder if they are excluded and say why.

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 2 Exclusion Grounds - Taxes and Social Security Contributions

2.3.1. Please confirm that you have met all your obligations relating to the payment of taxes and social security contributions, both in the country in which you are established and in the UK.

☐ Yes

☐ No

Guidance

The detailed grounds for mandatory and discretionary exclusion of a supplier for non-payment of taxes and social security contributions, are set out within this [Exclusion Grounds: Public Procurement document](#), and should be referred to before completing these questions.

Please Note: We reserve our right to use our discretion to exclude your bid where we can demonstrate by any appropriate means that you are in breach of your obligations relating to the payment of taxes or social security contributions.

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 2 Exclusion Grounds - Taxes and Social Security Contributions

2.4.1. As you have answered NO to question 2.3.1 please provide further details including the following-
Country concerned,
the amount concerned,
how the breach was established, i.e. through a judicial or administrative decision or by other means,
if the breach has been established through a judicial or administrative decision please provide the date of the decision,
if the breach has been established by other means please specify the means.

2.4.2. If documentation is available electronically please provide-
the web address,
issuing authority,
precise reference of the documents.
(optional)

2.4.3. As you have answered NO to question 2.3.1 please also confirm whether you have paid, or have entered into a binding arrangement with a view to paying the outstanding sum including, where applicable, any accrued interest and/or fines.

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Part 2 Exclusion Grounds - Grounds for Discretionary Exclusion

The detailed grounds for discretionary exclusion of an organisation are set out within this [Exclusion Grounds: Public Procurement document](#), and should be referred to before completing these questions.

Within the past three years, anywhere in the world, have any of the situations summarised below and listed in full on the webpage applied to you?

2.5.1. Breach of environmental law obligations?

To note that environmental law obligations include Health and Safety obligations. [Exclusion Grounds: Public Procurement document](#)

☐ Yes ☐ No

2.5.2. Breach of social law obligations?

☐ Yes ☐ No

2.5.3. Breach of labour law obligations?

☐ Yes ☐ No

2.5.4. Bankruptcy or subject of insolvency?

☐ Yes ☐ No

2.5.5. Guilty of grave professional misconduct?

☐ Yes ☐ No

2.5.6. Distortion of competition?

☐ Yes ☐ No

2.5.7. Conflict of interest?

☐ Yes ☐ No

2.5.8. Been involved in the preparation of the procurement procedure?

☐ Yes ☐ No

2.5.9. Prior performance issues?

☐ Yes ☐ No

2.5.10. Does this statement apply to you?

You have been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria?

☐ Yes ☐ No

2.5.11. Does this statement apply to you?

You have withheld such information.

☐ Yes ☐ No

2.5.12. Does this statement apply to you?

You are not able, without delay, to submit supporting documents if/when required.

☐ Yes ☐ No

2.5.13. Does this statement apply to you?
You have undertaken to unduly influence the decision-making process of the contracting authority to obtain confidential information that may confer upon you undue advantages in the procurement procedure, or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award.

☐ Yes

☐ No

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Part 2 Grounds for Discretionary Exclusion

2.6.1. As you have answered YES to any of the questions relating to grounds for discretionary exclusion please explain what measures have been taken to demonstrate your reliability despite the existence of a relevant ground for exclusion? (Self cleaning).

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Part 2 Exclusion Grounds - Grounds for Discretionary Exclusion - Modern Slavery

2.7.1. Are you a relevant commercial organisation subject to [Section 54 of the Modern Slavery Act 2015](#) if you carry on your business, or part of your business in the UK, supplying goods or services and you have an annual turnover of at least £36 million?

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 2 Exclusion Grounds - Modern Slavery

2.8.1. Please confirm:
you have published a statement as required by Section 54 of the Modern Slavery Act
that the statement complies with the requirements of Section 54 and any guidance issued under S54.

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 2 Grounds for Discretionary Exclusion - Modern Slavery

2.9.1. Please explain what measures have been taken to demonstrate your reliability despite the existence of a relevant ground for exclusion? (Self cleaning).

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Economic and Financial Standing

If documentary evidence of economic and financial standing is available electronically (e.g. financial statements filed with Companies House), please provide:

3.1.1. The web address (optional)

3.1.2. Issuing authority (optional)

3.1.3. Precise reference of the documents (optional)

3.1.4. If documentary evidence of economic and financial standing is not available electronically, please provide a copy of your detailed accounts for the last two years (audited if required by law). (optional)

There is no limit to the number of files you can upload.

Choose File

No file selected

3.1.5. Also please provide for any other person or entity on whom you are relying to meet the selection criteria relating to economic and financial standing a copy of their detailed accounts for the last two years (audited if required by law). (optional)

There is no limit to the number of files you can upload.

Choose File

No file selected

3.1.6. If you cannot provide an electronic link to your audited accounts, and cannot provide a copy, please provide any of the following alternatives:

(a) A statement of your annual turnover, Profit and Loss Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year(s) of trading and a bank letter outlining the current cash and credit facility position. (optional)

There is no limit to the number of files you can upload.

Choose File

No file selected

(b) Alternative information to evidence economic and financial standing if any of the above are not available (e.g. forecast financial statements and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status). (optional)

There is no limit to the number of files you can upload.

Choose File

No file selected

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Part 3 Economic and Financial Standing

Where we have specified a minimum level of economic and financial standing and/or a minimum financial threshold within the evaluation criteria for this procurement, please 'self-certify' that you meet the requirements set out in the procurement documents.

3.1.7. Can you confirm that you meet the requirement set out in the procurement documents?

☐ Yes

☐ No

☐ Not applicable

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Part 3 Economic and Financial Standing

Where you are relying on another member of your bidding group/consortium or any subcontractors or other security in order to meet the selection criteria relating to economic and financial standing, please confirm that the relevant person or entity is willing to provide a guarantee or other security if required.

3.1.8. Can you confirm that the relevant person or entity is willing to provide a guarantee or other security if required?

☐ Yes

☐ No

☐ Not applicable

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Part 3 Certificate of Technical and Professional Ability

Guidance

If you cannot provide at least one example of previous contracts that are relevant to our requirement, in no more than 500 words please provide an explanation for this and how you meet the selection criteria relating to technical and professional ability e.g. your organisation is a new start-up or you have provided services in the past but not under a contract.

Where you intend to subcontract a proportion of the contract, please demonstrate how you have previously maintained healthy supply chains with your subcontractor(s).

The description should include, but is not limited to, details of your supply chain management tracking systems to ensure performance of the contract and including prompt payment and whether you are a signatory of the UK Prompt Payment Code (or have given commitments under other equivalent schemes)

Please provide details of up to three contracts to meet the technical and professional ability criteria set out in the procurement documents, in any combination from either the public or private sectors; voluntary, charity or social enterprise (VCSE) that are relevant to our requirement. VCSEs may include samples of grant-funded work. Where this procurement is for supplies or services, the examples must be from the past three years. Where this procurement is for works, the examples may be from the past five years.

The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below.

For consortium bids, or where you have indicated that you are relying on a particular member or a subcontractor in order to meet the technical and professional ability, you should provide relevant examples of where the consortium/particular member/subcontractors have delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or members of the Special Purpose Vehicle or subcontractors (three examples are not required from each member).

Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or subcontractor(s) who will deliver the contract.

For each contract please provide the following information:

3.2.1. How many contract examples? (optional)

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Part 3 Certificate of Technical and Professional Ability

3.2.2. Contract Example 1

Name of customer organisation who signed the contract

Name of supplier who signed the contract

Point of contact of the customer

Position in the customer's organisation

E-mail address

Description of contract

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Estimated contract value (£)

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Part 3 Certificate of Technical and Professional Ability

3.2.3. Contract Example 2

Name of customer organisation who signed the contract

Name of supplier who signed the contract

Point of contact of the customer

Position in the customer's organisation

E-mail address

Description of contract

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Estimated contract value (£)

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Part 3 Certificate of Technical and Professional Ability

3.2.4. Contract Example 3

Name of customer organisation who signed the contract

Name of supplier who signed the contract

Point of contact of the customer

Position in the customer's organisation

E-mail address

Description of contract

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Estimated contract value (£)

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Part 3 Insurance Requirements

Please confirm whether you already have, or can commit to obtain, prior to the commencement of the contract, the insurance cover indicated below:

3.3.1. Employer's (Compulsory) Liability Insurance (optional)

There is a legal requirement for certain employers to hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. See the [Health and Safety Executive website](#) for more information.

☐ I confirm

3.3.2. Public Liability Insurance (optional)

☐ I confirm

3.3.3. Professional Indemnity Insurance (optional)

☐ I confirm

3.3.4. Product Liability Insurance (optional)

☐ I confirm

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Part 3 Data Protection

3.4.1. Please confirm that you have in place, or that you will have in place by contract award, the human and technical resources to perform the contract to ensure compliance with the UK General Data Protection Regulation and to ensure the protection of rights of data subjects.

Please provide details of the technical facilities and measures (including systems and processes) you have in place, or will have in place by contract award, to ensure compliance with UK data protection law and to ensure the protection of the rights of data subjects. Your response should include, but should not be limited to facilities and measures:

- to ensure ongoing confidentiality, integrity, availability and resilience of processing systems and services;
- to comply with the rights of data subjects in respect of receiving privacy information, and access, rectification, deletion and portability of personal data;
- to ensure that any consent based processing meets standards of active, informed consent, and that such consents are recorded and auditable;
- to ensure legal safeguards are in place to legitimise transfers of personal data outside the UK (if such transfers will take place);
- to maintain records of personal data processing activities; and
- to regularly test, assess and evaluate the effectiveness of the above measures.

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Part 3 Health & Safety - All procurements

3.5.1. Please describe the arrangements you have in place to manage health and safety effectively and control significant risks relevant to the requirement (including risks from the use of contractors, where relevant).

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Health & Safety - Steel only

3.6.1. Please provide all the relevant details of previous breaches of health and safety legislation in the last 5 years, applicable to the country in which you operate, on comparable projects, for both:

Your organisation
all your supply chain members involved in the production
or supply of steel
(optional)

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Payments in Contracts Above £5m per annum

If you intend to use a supply chain for delivery of the contract, you must demonstrate you have effective systems in place to ensure a reliable supply chain.

Complete this page for **central government contracts only**.

3.7.1. Please confirm if you intend to use a supply chain for this contract (optional)

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Payments

These questions are evaluated PASS/FAIL.

Your bid will FAIL, if you do not answer 'Yes' to these questions.

3.8.1. Please confirm that you have the systems in place to pay those in your supply chain promptly and effectively, i.e. within your agreed contractual terms. (optional)

☐ Yes

☐ No

3.8.2. Please confirm that for public sector contracts awarded under the Public Contract Regulations 2015 you have systems in place to include (as a minimum) 30 day payment terms in all of your supply chain contracts and require that such terms are passed down through your supply chain. (optional)

☐ Yes

☐ No

3.8.3. Please confirm you have procedures in place for resolving disputed payments and invoices with those in your supply chain promptly and effectively. (optional)

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Payments

For contracts in both the Public AND Private Sector please provide the percentage of payments and invoices paid by you to those in your immediate supply chain on all contracts for each of the two previous six month reporting periods. This should include the percentage of payments and invoices paid within each of the following categories:

3.8.4. within 30 days (optional)

3.8.5. in 31 and 60 days (optional)

3.8.6. in 61 days or more (optional)

3.8.7. due but not paid by the last date for payment under agreed contractual terms (optional)

3.8.8. It is acceptable to cross refer to information that has previously been submitted to Government or other bodies or is publicly available (provided it covers the required reporting periods), including data published in accordance with the Reporting on Payment Practices and Performance Regulations 2017.

If you do wish to cross refer, please provide details and/or insert link(s). (optional)

3.8.9. If you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why. (optional)

3.8.10. If you are unable to demonstrate that >95% of payments and invoices payable to your supply chain on all contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two six months reporting periods please provide an action plan for improvement which includes (as a minimum) the following:

Identification of the primary causes of failure to pay:
95% of all supply chain invoices within 60 days; and
if relevant under question 3.8.9, all invoices within agreed terms.

Actions to address each of these causes.

A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent).

A plan signed off by your director

Plan published on its website (this can be a shorter, summary plan).

Note: if you have indicated 'no' at question 1.33.2 your action plan must also address steps taken to pay within agreed terms. (optional)

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Carbon Reduction

Public procurement of contracts with an annual contract value of £5,000,000 and above should take into account suppliers' carbon reduction plans and commitment to Net Zero by 2050. This Policy is set out in detail in [Procurement Policy Note 06/21](#)

The requirement is that you will have in place and provide a link to your Carbon Reduction Plan published to your website (using the template provided within the PPN) confirming your commitment to achieving Net Zero by 2050 in the UK, and setting out the environmental management measures that you have in place and which will be in effect and utilised during the performance of the contract.

Complete this page for **central government contracts only**.

3.9.1. Please confirm that you, and if applicable each of your consortium members, have detailed your environmental management measures by completing a Carbon Reduction Plan which meets the required reporting standard (optional)

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Carbon Reduction

In order to submit a parent company CRP in lieu of an individual CRP, you must be wholly owned by parent company, the submitted CRP must:

- apply to both you and your parent company,
- must confirm your joint commitment to achieving net zero by 2050
- be adopted jointly and with environmental management measures clearly applied to you when performing the relevant contract

Where the response is being completed on behalf of a consortium of suppliers, a link should be provided to the CRP of each consortium member.

3.9.2. Can you provide a link to your most recently published Carbon Reduction Plan (CRP) which: confirms your commitment to achieving Net Zero by 2050; contains emissions reported for all required Scopes (in accordance with the required methodology); indicates the environmental management measures that you will apply when performing the contract; and has a reporting period of no greater than 12 months prior to the date of commencement of this procurement
Is published on your company website
(optional)

☐ Yes

Carbon Reduction Plan link (optional)

☐ No

Please upload your Carbon Reduction plan (optional)
You may only upload a single file.

Choose File

No file selected

3.9.3. If emissions in the Carbon Reduction Plan are not reported for any Scopes or only for some Scopes, please provide an explanation why. (optional)

3.9.4. If the reporting period is more than 12 months from the date of commencement of the procurement, please provide an explanation why. (optional)

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Skills and Apprentices in Contracts Above £10m per annum

Complete this page for **central government contracts only**.

3.10.1. Please state whether you will be supporting apprenticeships and skills development through this contract. (optional)

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Steel in Major Projects

Complete this page for **central government contracts only**.

3.11.1. For contracts involving major projects where steel is a component, please describe the supply chain management systems, policies, standards and procedures you have in place to ensure robust supply chain management (optional)

3.11.2. Please provide details of previous similar projects where you have demonstrated a high level of competency and effectiveness in managing all supply chain members involved in steel supply or production to ensure a sustainable and resilient supply of steel (optional)

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Taking Account of Suppliers' Past Performance

Complete this page for **central government contracts only**.

3.12.1. On request, can you supply a list of your relevant principal contracts for supplies and/or services provided in the last three years? (optional)

☐ Yes

☐ No

3.12.2. On request can you provide a past performance certificate from those customers on the list? (optional)

☐ Yes

☐ No

3.12.3. If you cannot obtain a certificate from a customer can you explain the reasons why? (optional)

☐ Yes

☐ No

3.12.4. If the certificate states that supplies and/or services supplied were not satisfactory are you able to supply information which shows why this will not recur in this contract if you are awarded it? (optional)

☐ Yes

☐ No

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We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Part 3 Tackling Modern Slavery in Supply Chains

Any modern slavery statement should contain at least:

- a. the organisation's structure, its business and its supply chains
- b. its policies in relation to slavery and human trafficking
- c. its due diligence processes in relation to slavery and human trafficking in its business and supply chains
- d. the parts of its business and supply chains where there is a risk of slavery and human trafficking taking place, and the steps it has taken to assess and manage that risk
- e. its effectiveness in ensuring that slavery and human trafficking is not taking place in its business or supply chains, measured against such performance indicators as it considers appropriate
- f. the training and capacity building about slavery and human trafficking available to its staff

Complete this page for **central government contracts only**.

If you are a relevant commercial organisation subject to [Section 54 of the Modern Slavery Act 2015](#), please provide your latest statement.

If you are not (for example if your turnover is less than £36 million or you do not carry on your business, or part of your business, in the UK), please provide any published statements on modern slavery or other relevant documents containing information of a similar type/level.

3.13.1. If your latest statement is available electronically please provide:
the web address
precise reference of the documents
(optional)

3.13.2. If your latest statement is not available electronically, please provide a copy. (optional)

There is no limit to the number of files you can upload.

Choose File No file selected

3.13.3. If all of the information described in points (a) to (f) is not included in your modern slavery statement, or other statement or documents, please provide an explanation as to why not and/or assurances that it will be included before contract award. (optional)

We use some essential cookies to make this service work.

We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Declaration

3.14.1. I declare that to the best of my knowledge the answers submitted and information contained in this complete document are correct and accurate, including parts 1, 2 and part 3.

I declare that, upon request and without delay I will provide the certificates and/or documentary evidence referred to in this document except where this documentation can be accessed by the contracting authority via a national database free of charge or the contracting authority already possesses the documentation.

I understand that the information will be used in the selection process to assess my suitability to participate further in this procurement.

I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

☐ I confirm

Name

Day
(DD)

Month
(MM)

Year
(YYYY)

Name of organisation

Role in organisation

Phone number

E-mail address

Address lookup

Street

Town or City

County or State (optional)

Postcode

Country

Country

Select a country

We use some essential cookies to make this service work.

We'd also like to use analytics cookies so we can understand how you use the service and make improvements.

Submission

Please note your unique Selection Questionnaire Reference, which can be used to identify your submission.

Selection Questionnaire Reference

This is your standard Selection Questionnaire reference.

Submitting your Selection Questionnaire

Select '**Complete and Exit**' to save your Selection Questionnaire. You will then have the option to submit the Selection Questionnaire to one or more contracting authorities.

Please note, you do not have to submit the Selection Questionnaire to a contracting authority immediately. You can choose to submit at a later date.

To review your answers before submitting, press '**Save and view answers**'.

After submitting, the Selection Questionnaire will be assessed by the relevant contracting authority. You may then be asked to submit any supporting evidence that you indicated you could provide.